

Support to EU-Belarus Research and Innovation Cooperation Online Proposal Writing Camp for Horizon Europe

Agenda

Monday 12 JULY 10.00 – 15.00 (Minsk time)

10.00 – 10.30	Introduction & Overview
10.30 – 11.00	Plenary Presentations: Evaluation criteria and evaluation summary reports; Assessing proposal parts
11.00 – 12.00	Exercise & Discussion: Call/topic decoding and understanding
12.00 – 13.00	Break
13.00 – 13.30	Plenary Presentation on proposal writing: Implementation - description of the work plan (work-packages); Roles and tasks of project participants; Work scheduling and use of Gantt and Pert charts; Allocation of resources by project partner
13.30 – 14.30	Group work (<i>in two sub-groups</i>): Drafting Work-Packages; Thinking of tentative consortium composition
14.30 – 15.00	Q&A session, wrap up of day
<i>Homework</i>	<i>Continue the elaboration of Work-Packages and Consortium/competences. Draft to be sent before the next meeting, by Wednesday evening</i>

Wednesday 14 JULY 10.00 – 15.00 (Minsk time)

10.00 – 10.30	Plenary: Feedback session on Work-packages and Consortium/competences
10.30 – 11.30	Plenary Presentation on proposal writing: Impact and Excellence
11.30 – 12.30	Exercise & Discussion: Drafting an Impact & Excellence section
12.30 – 13.30	Break
13.30 – 14.00	Plenary Presentation: Budget preparation: eligible direct and indirect costs, personnel costs, other cost, involvement of third parties;



14.00 – 14.30	Exercise & Discussion: Budgeting
14.30 – 15.00	Q&A session; wrap up of day
<i>Homework</i>	<i>Continue the elaboration of impact & excellence sections, refine budgeting. Drafts to be sent before the next meeting, by Friday morning</i>

FRIDAY 16 JULY 10.00 – 11.30 (Minsk time)

10.00 – 10.15	Overview (plenary)
10.15 – 11.00	Feedback session on Impact, Excellence and Budget
11.00 – 11.15	Plenary Presentations: Funding and Tender Portal (Horizon Europe, online manual), Cordis project database, Partner search tools
11.15 – 11.30	Q&A session

Information on Expert Consultations

The Expert Consultation activities aim to provide individual assistance to researchers from the public and private sectors in preparing Horizon Europe proposals. They are addressed to researchers that are targeting *an (as much as possible) concrete call/topic of Horizon Europe* and will provide to them personalized assistance on issues such as: ‘decoding’ the call; matching between the call and the researcher’s expertise; consortium building; securing roles in the consortium; structuring the budget; etc.

The Consultations with EU Experts will take place via Web in two rounds, based on preliminary information provided by the researchers.

In order to take advantage of this possibility, *which will last till September 2021* (but for a limited number of beneficiaries), please send a message to:

eu-eap_sticooperation@servicefacility.eu